

RULES AND CONDITIONS

The "**Registration Form**" and "**Release and Waiver of Liability and Indemnity Agreement**" must be completed and signed prior to any classes being taken. This is school policy and there can be no exceptions.

1. All students and guests shall be bound by all rules of the school, which may be revised from time to time, by the Director, as deemed necessary for the efficient running of the school.
2. Dress Code: All students must wear the regulation uniform as advised by the school. No substitutes will be permitted. Dress code lists are available on request.
3. FEES (a) Tuition payments are based on 4 classes per month, one class every week. Fee schedule is based on a full year calendar. No adjustments are made for months with more or less than 4 weeks of classes. The 5th week of a month is applied toward holidays or shortened months. No month except the starting month will be prorated. We encourage students to keep yearly attendance in order to maintain their place in a class.
(b) All fees are due in advance and are non-refundable. Fees may not be adjusted to allow for anticipated absences.
(c) A student must be enrolled in a class and have paid for the class in full before entering the class.
Exception: New students may take the first class as a "try-out", they will then be billed for the drop-in rate. If they then decide to sign up for the class and join the school, that drop in fee will be applied to the regular monthly rate.
(c) Please make checks payable to The Classical Ballet School (CBS). Checks may be placed in the tuition box inside the dance studio, or mailed to 22817 Ventura Blvd., #409 Woodland Hills, CA 91364.
(d) Special discounts are available for continuous enrollment paid by Monthly Auto Debit (from debit card or credit card). Two weeks' written notice is required to cancel auto debit.
(e) On joining the school, a \$35 Annual Registration Fee is payable. *No Registration fee is required for Belly Dance, Latin/ballroom Dance, or Mat Pilates classes.*
(f) **All fees are non-refundable.**
(f) Overdue Accounts – No further classes may be taken if fees are more than four weeks past due, until the account is settled.
(g) Late fee (15 days or more) \$15.00 Returned check fee \$35.00
4. Absences and Make-Up Classes: In case of absence from one single class, reasonable notice must be given and a make-up class will be arranged for you. Make-up classes must be taken within four weeks of the class missed. Missed classes cannot be "carried-over" to a new semester/term. When the current semester/term ends, all outstanding missed classes are forfeited. Students are, therefore, encouraged to take advantage of make-up classes as soon as possible after a registered class has been missed.
5. Private Lessons: Private lessons must be paid for in advance even if it is just before the lesson is taken. 24 hours notice must be given for cancellation, or lesson fee will be payable in full.
6. Examinations: Ballet students may be given the opportunity to enter the official **Francesca Method** examinations (based on Cecchetti Principles). These are privately entered exams set up by the Classical Ballet School and are not associated with any other Cecchetti organizations. However, the standard required to pass these exams may be higher than the standard required by the aforementioned organizations. Therefore, students who are successful in our examinations will achieve a ballet technique and level accepted at any Cecchetti school worldwide!
7. Vacations: When taking a vacation during the month, fees are still payable; however, classes may be made-up on a student's return (advance notice required). Missed classes cannot be "carried-over" to a new month.
8. Chewing Gum: Please do not enter our studio chewing gum. We want you to become elegant, graceful and dynamic dancers. You do not look elegant chewing gum. It is also dangerous to chew gum while dancing. YOU COULD CHOKE!
9. In the event of any litigation between the parties hereto, to enforce any provision or right hereunder, the unsuccessful party to such litigation covenants and agrees to pay to the successful party therein, all costs and expenses expressly including, but not limited to, reasonable attorneys' fees incurred therein by such successful party which costs expenses and attorneys' fees shall be included in and become a part of any judgment rendered in such litigation period. In addition to any statutory rights to attorneys' fees which a party hereto may be entitled in the event either party hereto attempts to enforce any provision or right hereunder such party shall be entitled to its reasonable attorney fees whether or not suit is brought.
10. Expulsion: Any student may be expelled by the Director at any time for violation of any of the school's policies or for any conduct which in the opinion of the Director is prejudicial to the welfare, order and character of the school. In such cases, no remuneration of fees or dues will be made by the school to the student.
11. Disclaimer: All exercises are undertaken at student's own risk. The school shall not be liable for any claims, demands, injuries or damages to person, or property arising out of, or connected with the use of the services of the school, arising out of any action on the part of the school or its staff. I agree to sign the "Release & Waiver of Liability & Indemnity" that accompanies this Registration Form.
12. Hold Harmless Agreement; I agree to hold harmless The Classical Ballet School & The Commercial Dance Academy and all its agents, servants and employees, and each of them, and Woodland Hills Christian Church and all its agents, servants and employees, and each of them, from any and all claims, demands, causes of action, damages, costs, expenses, losses or liabilities, of every kind of nature whatsoever including, but not limited to injury to, or death of any person.

I agree to be bound by all of the above rules and conditions:

Signature: (Date)